

ACNP Study Group Guidelines

DEADLINE for Proposals from ACNP Members: April 10, 2012 at 11:59 PM CT.

DEADLINE for Participant Disclosures: April 19, 2012 at 11:59 PM CT.

DEADLINE for Study Group Chairs to Review and Finalize Session: April 24, 2012 at 11:59 PM CT.

Study Groups will only be on one night and will be issue-oriented. Examples are topics relating to ethics or policy matters.

A proposal for a study group:

- Study groups are informal with more audience participation than panels. Individual participants do not have a set time to speak, but rather talk informally among themselves with the audience. To foster this atmosphere, it is strongly recommended that each participant utilize no more than 3 slides.
- Must include an ACNP member as the chair of the session.
- Should be planned for a one and one-half hour time period, from 7:30 - 9:00 p.m.
- There is a limit of 3200 characters for the text of your abstract submission. This includes title (250 characters) and proposal body (2950 characters), as well as all spaces.
- Study Groups will most likely be on Monday evening, but will be scheduled on the assumption that all participants agree to be available on all days of the Annual Meeting. Those with proposed sessions should verify that their participants will be available at all times throughout the Annual Meeting.
- A maximum of \$4,000 will be available to support travel for non-member participant expenses. No honoraria can be paid from these funds.
- **Nonmembers who received support from the ACNP to attend last year's Annual Meeting may not receive financial support in 2012. Chairs must inform non-members of this policy.**
- Registration fees are waived for non-member participants, but they still must complete and submit the meeting registration form.
- Audiovisual equipment available for every study group: laptop, LCD projector, laser pointer, podium, and microphone.